

# Reporting a Cyber Incident



# Why Prompt Reporting Matters?

Timely reporting helps to protect policyholders, strengthen security and maintain the integrity of your organization and Intact Insurance. If you suspect a cyber incident, notify us as soon as possible (within 24 hours)

#### How to Report

Quebec 1877 464 2433

West, Ontario & Atlantic 1877 464 3375

#### For 24/7 Reporting: Reach our Incident Response Team

cyberincidents@intact.net

# What Type of Cyber Incident Should You Report?

Is the incident likely to impact

- Intact Insurance's systems, services, data, operations, or technical infrastructure?
- The confidentiality, integrity or availability of information that
  Intact Insurance may require from your brokerage or agency?
  (e.g. Intact Insurance policyholders' personal or policy
  related information)?
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Your ability to access or provide insurance services?

If you answered "yes" or are in doubt to any of the above, please report it.

## What to Include in Your Report

- Name and address of your brokerage or agency
- Trusted contact information (Name/Business Title/Phone/Email)
- Description of the incident and impacted systems
- Date the incident began
- Whether affected systems/users have access to Intact Insurance resources (e.g. Intact Portal)
- If any Intact Insurance systems or data are impacted (specify which ones)
- Whether the incident is reported to regulators (if yes, indicate which ones)
- Steps taken so far to contain and resolve the incident

# What Happens Next

Once reported, Intact Insurance's Cybersecurity Team will

- Conduct an internal assessment to ensure customers and system security
- Request any additional information as needed
- Assign a point of contact for ongoing coordination
- Remain available throughout the process to gather required information and coordinate efforts without replacing your organization's own cybersecurity responsibilities

## Why Report to Us

We remind you of the importance of promptly reporting cyber incidents to minimize risk, meet legal and regulatory obligations, and ensure customer data remains protected — as outlined in your broker agreement.

Thank you for partnering with us in protecting our shared ecosystem. **Intact Insurance's Cybersecurity Team**